

Welcome to the May edition of *The Procurement Pipeline*, a monthly newsletter designed to provide updates on doing business with the Great Lakes Water Authority (GLWA).

Procurement Tip of the Month: Reviewing the Solicitation Cover and Instructions to Vendors

Carefully reviewing the Solicitation Cover and Instructions to Vendors is an important first step for Vendors interested in submitting a bid or proposal response to a GLWA solicitation. This document, included with every solicitation and available on the solicitation's Bonfire Project Page, outlines key information about the project and what Vendors can expect as they navigate through the GLWA procurement process. Read below to learn more about this important document.

Solicitation Cover – The Solicitation Cover provides a snapshot of the solicitation's key due dates and requirements as well as an overview of the project and its background. In addition, Vendors will find information on the following:

- ✓ Minimum qualifications;
- ✓ All required documents for the submission of a complete and responsive proposal;
- ✓ Evaluation criteria and scoring weights; and
- ✓ Appendixes summarizing additional requirements (if applicable) regarding a Vendor's technical work plan, experience and qualifications, and project team.

Instructions to Vendors – From advertisement to award, the Instructions to Vendors establishes the parameters by which Vendors must adhere in submitting a response to the GLWA solicitation. These parameters include:

- ✓ Monitoring the Bonfire Project Page for any posted addenda;
- ✓ Acquiring Security for the Solicitation (if applicable);
- ✓ Arranging Material/Equipment substitutes and "or-Equal" items;
- ✓ Securing Subcontractors for the performance of work as outlined in the solicitation documents;

- ✓ Modifying or withdrawing a solicitation response after it has been submitted; and
- ✓ Fulfilling GLWA's Conditions to Final Award.

Carefully reviewing the Solicitation Cover and Instructions to Vendors enables vendors to clearly understand what the project entails, what they are being asked to deliver, and the minimum qualifications required to deliver it. This, in turn, helps to ensure that qualified vendors can submit the best possible bid or proposal response to the GLWA solicitation. Any questions regarding the information contained within the Solicitation Cover and Instructions to Vendors must be directed to the GLWA buyer of record listed on the solicitation via the "Opportunity Q&A" tab in Bonfire.

Virtual Vendor Introduction Meetings

If you are interested in learning more about doing business with GLWA, contact us at GLWAVendorOutreach@glwater.org to schedule a virtual vendor introduction meeting. Topics include information on submitting a competitive bid or proposal to a GLWA solicitation, as well as the requirements for GLWA's Business Inclusion and Diversity (B.I.D.) Program.

Keeping up with GLWA

Our Interim Chief Executive Officer (ICEO) Monthly Report provides a wealth of information and news about important initiatives within GLWA's service territory that impact GLWA, its member partners, and the public. To read the April 2022 Monthly Report, please [click here](#).

What's Coming Down the Pipe?

Current Solicitations: Register in GLWA's [Bonfire Procurement Portal](#) for new solicitations and contract award information.

Upcoming Procurements: Next Three to Nine Months—See newsletter page 2.

Visit GLWA online!

To see the GLWA Vendor homepage, please visit www.glwater.org or contact us via email at procurement@glwater.org.

Upcoming Solicitations May 2022

Category	CIP #	Description/Project Title	Budget Estimate
Water System (next four to nine months)			
Construction	170802	Reservoir Rehabilitation Construction Services Phase II at Waterworks Park, Northeast, and Booster Stations.	\$35,972,000
Construction	112003	Northeast WTP Medium Voltage Electrical System Improvements	\$20,000,000
Materials & Equipment	114002E-G	Springwells WTP Pumping Unit Procurement Package (Contracts E thru G)	\$50,000,000
Materials & Equipment	114002H-J	Springwells WTP Process Valve Procurement Package (Contracts H thru J)	\$14,000,000
Wastewater Systems (next four to nine months)			
Construction	260802	WRRF Roofing Improvements	\$1,600,000
Design	273001	Hubbell Southfield CSO Facility Improvements	\$9,500,000
Construction	232002	Freud Pump Station Improvements	\$75,000,000
Construction	O&M	Plumbing Shop Rehabilitation	\$1,500,000
Water System (next three months)			
Construction	114017	Springwells WTP 1958 Flocculator Replacements	\$22,000,000
Wastewater (next three months)			
Design-Build	212008	Aeration Decks 1 & 2 RFP (invite to RFQ selected teams only)	\$74,000,000
Construction	211006	WRRF Pump Station #1 Improvements	\$73,400,000
Construction	260903	WRRF Front Entrance Rehabilitation	\$3,300,000
Construction	O&M	Incinerator #11 Rehabilitation	\$1,200,000
Projects moved to Procurement Team (Preparing for solicitation on Bonfire)			
Design Build	270006	CSO Facility Control Improvements #2	\$3,305,000
Professional Services	O&M	SCADA System Professional Services	\$5,500,000
Engineering Services	260210	Rehabilitation of GLWA Sewers; Ashland Relief, Linwood, Lonyo, Second Avenue, and Shiawassee	\$6,900,000
Construction	114002B	Springwell's WTP Medium Voltage Electrical System Replacement	\$52,000,000
Construction	211006	Pump Station #1 Screenings Building HVAC Improvements	\$60,000,000

Vendors should continue to monitor [Bonfire](#) for solicitation updates.

Acronyms		
WRRF: Water Resource Recovery Facility	CSO: Combined Sewer Overflow	WTP: Water Treatment Plant