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## Memorandum

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**Date:** March 11, 2022

**To:** Vendor Community

**From:** Nicolette N. Bateson, CPA, Chief Financial Officer & Treasurer

**CC:** Sonya Collins, Procurement Director

**RE:** **Coronavirus Update #156: New Visitor COVID-19 Quarantine and Isolation Requirements and Important Reminder of Mandatory Visitor COVID-19 Access Requirements and Safety Protocols**

**Background:** On August 24, 2021, GLWA released [Coronavirus Update #137](#) to the Vendor Community. This Coronavirus Update provided a detailed overview of GLWA's mandatory Visitor COVID-19 Access Requirements and Safety Protocols and stated that these requirements and protocols would remain in effect until further notice from GLWA.

**New Information:** With cases of the coronavirus (COVID-19) caused by the Omicron variant beginning to decrease after the recent surge, GLWA has updated its quarantine and isolation safety protocols to align with those issued by the U.S. Centers for Disease Control and Prevention (CDC) and the Michigan Department of Health and Human Services (MDHHS). On December 27, 2021, the [CDC](#) updated the recommended quarantine and isolation periods for COVID-19 exposure and infection. These recommendations, which outline best practices for individuals who have been exposed to COVID-19 or who have received a positive COVID-19 test result based on their COVID-19 vaccination status, were subsequently adopted by the [MDHHS](#).

In alignment with the recommendations of the CDC and MDHHS, ***GLWA is releasing new COVID-19 quarantine and isolation requirements for Visitors to GLWA facilities and project worksites in the event of COVID-19 exposure or infection.***

Additionally, in recognition of the ever-evolving COVID-19 pandemic and the challenges presented by the Omicron variant, GLWA is also issuing an ***important reminder*** of its current mandatory Visitor COVID-19 Access Requirements and Safety Protocols. Please note that these Visitor COVID-19 Access Requirements and Safety Protocols remain in effect until further notice from GLWA.

## I. NEW VISITOR COVID-19 QUARANTINE AND ISOLATION REQUIREMENTS

The tables below provide instructions for how Visitors who have been exposed to or infected by COVID-19 may regain access to GLWA facilities or project worksites.

### *If you have been exposed to COVID-19 (Quarantine Requirements):*

<b>NOT FULLY VACCINATED*</b>	<b>FULLY VACCINATED**</b>
<p style="text-align: center;"><b>Step One</b></p> <p>Visitor indicates COVID-19 exposure in their <a href="#">Visitor COVID-19 Questionnaire</a>. Visitor must stay home for five (5) days from last contact with COVID-19+ person.</p>	<p style="text-align: center;"><b>Step One</b></p> <p>Visitor indicates COVID-19 exposure in their <a href="#">Visitor COVID-19 Questionnaire</a>. Visitor does <b>not</b> need to quarantine unless they are experiencing COVID-19 symptoms.</p>
<p style="text-align: center;"><b>Step Two</b></p> <p>Visitor notifies designated GLWA Project Manager of COVID-19 exposure and provides name of all GLWA close contacts (i.e., people who were within six (6) feet for at least 15 minutes in a 14-hour period).</p>	<p style="text-align: center;"><b>Step Two</b></p> <p>Visitor notifies designated GLWA Project Manager of COVID-19 exposure and provides name of all GLWA close contacts (i.e., people who were within six (6) feet for at least 15 minutes in a 14-hour period).</p>
<p style="text-align: center;"><b>Step Three</b></p> <p>On or after day five (5) of quarantine, Visitor gets COVID-19 test from an accredited testing facility, even if they are not experiencing symptoms of COVID-19.</p> <p><i>If symptoms develop after day five (5), or your COVID-19 test result is positive, isolate right away please refer to the Visitor COVID-19 Isolation requirements listed below.</i></p>	<p style="text-align: center;"><b>Step Three</b></p> <p>On or after day five (5) of quarantine, Visitor gets COVID-19 test from an accredited testing facility, even if they are not experiencing symptoms of COVID-19.</p> <p><i>If symptoms develop after day five (5), or your COVID-19 test result is positive, isolate right away and refer to the Visitor COVID-19 Isolation requirements listed below.</i></p>
<p style="text-align: center;"><b>Step Four</b></p> <p>If Visitor's COVID-19 test result is negative, documentation of negative test result must be submitted with their <a href="#">Visitor COVID-19 Questionnaire</a> to regain access to GLWA facilities or project worksites.</p>	<p style="text-align: center;"><b>Step Four</b></p> <p>If Visitor's COVID-19 test result is negative, documentation of negative test result must be submitted with their <a href="#">Visitor COVID-19 Questionnaire</a> to regain access to GLWA facilities or project worksites.</p>

**\*Not fully vaccinated** indicates the following: that the Visitor has received only one dose of the Pfizer or Moderna COVID-19 vaccine; OR is unvaccinated.

**\*\*Fully vaccinated** indicates the following: that the Visitor has received two doses of the Pfizer or Moderna COVID-19 vaccine; OR has received one dose of the Johnson & Johnson COVID-19 vaccine.

***If you have symptoms of COVID-19 or have received a positive COVID-19 test result (Isolation Requirements):***

<b><i>EVERYONE (regardless of vaccination status)</i></b>
<b><i>Step One</i></b>
Visitor isolates immediately, indicating COVID-19 symptoms or positive infection in their <a href="#">Visitor COVID-19 Questionnaire</a> . Visitor must stay home and isolate for five (5) days after onset of symptoms or five (5) days after receiving a positive COVID-19 test result.
<b><i>Step Two</i></b>
Visitor notifies designated GLWA Project Manager of COVID-19 symptoms or positive test result and provides name of all close contacts (i.e., people who were within six (6) feet for at least 15 minutes in a 24-hour period).
<b><i>Step Three</i></b>
Five (5) days after the onset of symptoms, or five (5) days after you received a positive COVID-19 test result, Visitor gets COVID-19 test from an accredited testing facility.
<b><i>Step Four</i></b>
If Visitor's COVID-19 test result is negative, documentation of negative test result must be submitted with their <a href="#">Visitor COVID-19 Questionnaire</a> to regain access to GLWA facilities or project worksites.

## **II. REMINDER: MANDATORY VISITOR COVID-19 SAFETY PROTOCOLS**

Safety protocols such as wearing a mask, social distancing, and regular handwashing remain critical public health tools for preventing the spread of COVID-19 and helping to keep the workplace a safe environment for all individuals.

To protect yourself and others from COVID-19, it is critical that all visitor personnel performing on-site services at a GLWA facility or on a GLWA project worksite observe the following mandatory Safety Protocols outlined below. ***All visitors must:***

- Maintain appropriate social distancing of at least six (6) feet or more whenever possible;
- Wear [an appropriate face covering](#) at all times (ensuring that it completely covers your nose and mouth) when inside GLWA facilities or outdoors at a GLWA worksite when social distancing is not possible;
- Carefully monitor your daily health, watching for fever, cough, shortness of breath, or other symptoms of COVID-19; and
- Complete [Visitor COVID-19 Questionnaire](#) accurately and honestly each day on-site services are provided at GLWA facilities or project worksites.

### III. REMINDER: MANDATORY VISITOR COVID-19 ACCESS REQUIREMENTS

Please carefully review the Visitor COVID-19 Access Requirements outlined below for each level of requested access to GLWA facilities and project worksites.

#### **BADGED ACCESS VISITORS:**

- Must continue to complete the electronic [Visitor COVID-19 Questionnaire with COVID-19 Testing/Vaccination Requirements](#) each day on-site services are provided at a GLWA facility or project worksite;
- Must upload (with Visitor COVID-19 Questionnaire) documentation of ***either*** a negative COVID-19 test result ***or*** full COVID-19 vaccination:
  - ***1) If providing documentation of a negative COVID-19 test:***
    - COVID-19 testing documentation only needs to be uploaded with the Visitor COVID-19 Questionnaire ***one time***.
    - If a visitor has **not** provided onsite services at a GLWA facility or project worksite for 30 days or more, then a new, negative COVID-19 test that is no more than 30 days old must be uploaded with the Visitor COVID-19 Questionnaire prior to return.
    - ***Please note*** that at-home COVID-19 test results will not be accepted. Documentation of a negative, COVID-19 test result must come from an accredited testing facility or laboratory.
  - ***2) If providing documentation of a full COVID-19 vaccination:***
    - COVID-19 vaccine documentation only needs to be uploaded with the Visitor COVID-19 Questionnaire ***one time***.
    - COVID-19 vaccine documentation must display the appropriate number of dosages and visitors must wait the 14-day wait period recommended by the CDC for the vaccine to take full effect.
- Must adhere to GLWA's COVID-19 Safety Protocols when on-site at GLWA facilities or project worksites, including social distancing, wearing face masks when inside GLWA facilities or outdoors at a GLWA worksite when social distancing is not possible, and regular handwashing.

***Please Note:*** Waiving the COVID-19 test requirement for vaccinated visitors is a second option to enhance compliance with GLWA's Visitor COVID-19 Access Requirements and Safety Protocols. Submission of either a visitor's completed vaccine documentation or a negative COVID-19 test result remains mandatory. Non-compliance with these measures will result in a Badged Access Visitor's denial of access to GLWA facilities or project worksites and may be considered a breach of the vendor's contract.

#### **NON-BADGED ACCESS VISITORS:**

- Must continue to complete the electronic [Visitor COVID-19 Questionnaire with COVID-19 Testing/Vaccination Requirements](#) each day on-site services are provided at GLWA facility or project worksite;
- No current requirements for providing COVID-19 testing or vaccine documentation;

- Must adhere to GLWA’s COVID-19 Safety Protocols when on-site at GLWA facilities or project worksites, including social distancing, wearing face masks when inside GLWA facilities or outdoors at a GLWA worksite when social distancing is not possible, and regular handwashing.

**DELIVERY DRIVERS:**

- Must continue to complete the electronic [Visitor COVID-19 Questionnaire with COVID-19 Testing/Vaccination Requirements](#) each day on-site services are provided at GLWA facility or project worksite;
- No current requirements for providing COVID-19 testing or vaccine documentation;
- Must adhere to GLWA’s COVID-19 Safety Protocols when on-site at GLWA facilities or project worksites, including social distancing, wearing face masks when inside GLWA facilities or outdoors at a GLWA worksite when social distancing is not possible, and regular handwashing.

We appreciate the Vendor Community’s cooperation with GLWA’s Visitor COVID-19 Access Requirements and Safety Protocols as we strive to maintain the health and safety of the workplace. Any additional questions regarding these matters should be directed to [Michael Lasley](#) and [Megan Savage](#).