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## Memorandum

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**Date:** August 24, 2021

**To:** Vendor Community

**From:** Nicolette N. Bateson, CPA, Chief Financial Officer & Treasurer

**CC:** Sonya Collins, Procurement Director

**RE:** Coronavirus Update #137: Visitor COVID-19 Access Requirements to Remain in Effect Until Further Notice

**Background:** On June 29, 2021, GLWA released [Coronavirus Update #130](#) to the vendor community. This Coronavirus Update stated that the Visitor COVID-19 Access Requirements and Safety Protocols outlined in [Coronavirus Update #105](#) and [Coronavirus Update #112](#) would remain in effect until September 1, 2021. Coronavirus Update #130 also stated that GLWA would reevaluate the extension of these Visitor Access Requirements and Safety Protocols in advance of September 1, based on the evolving COVID-19 pandemic.

**New Information:** Given the new COVID-19 surges throughout the country driven by the highly-transmissible Delta variant, GLWA will continue to follow the COVID-19 emergency rules issued by the [Occupational Safety and Health Administration](#) (OSHA) and the [Michigan Occupational Safety and Health Administration](#) (MIOSHA). These regulations strongly recommend, upon the continued guidance of the Centers for Disease Control and Prevention (CDC), that employers focus workplace COVID-19 safety protocols on unvaccinated and otherwise at-risk workers who may not be able to safely receive a COVID-19 vaccine.

**As such, GLWA's Visitor COVID-19 Access Requirements and Safety Protocols will remain in effect until further notice.** GLWA will continue to evaluate the COVID-19 pandemic situation and any new guidelines that may be issued by the CDC or OSHA/MIOSHA. In addition, GLWA will continue to encourage COVID-19 vaccination for all who may safely receive, it but will not be mandating COVID-19 vaccination.

In addition, given the continued stability of the CDC's outdoor mask guidance, GLWA is making a change to its coronavirus safety protocol on outdoor mask wearing. **Effective immediately, vendors or contractors who work outdoors and can maintain an appropriate social distance from others will no longer be required to wear a mask while outdoors.** Please note, however, that this does not change GLWA's COVID-19 safety

protocol on indoor mask wearing; vendors or contractors are still required to wear a mask when they are inside any GLWA facilities or when they are outdoors at GLWA facilities but are unable to practice social distancing.

Please review the Visitor COVID-19 Access Requirements and Mandatory COVID-19 Safety Protocols outlined below for each level of requested access to GLWA facilities or project worksites. ***These requirements and protocols will remain in effect until further notice.***

### **BADGED ACCESS VISITORS:**

- Must continue to complete the electronic [Visitor COVID-19 Questionnaire with COVID-19 Testing/Vaccination Requirements](#) each day on-site services are provided at a GLWA facility or project worksite;
- Must upload (with Visitor COVID-19 Questionnaire) documentation of ***either*** a negative COVID-19 test result ***or*** full COVID-19 vaccination by October 1, 2021:
  - ***1) If providing documentation of a negative COVID-19 test:***
    - COVID-19 testing documentation only needs to be uploaded with the Visitor COVID-19 Questionnaire ***one time.***
    - If a visitor has **not** provided onsite services at a GLWA facility or project worksite for 30 days or more, then a new, negative COVID-19 test that is no more than 30 days old must be uploaded with the Visitor COVID-19 Questionnaire prior to return.
  - ***2) If providing documentation of a full COVID-19 vaccination:***
    - COVID-19 vaccine documentation only needs to be uploaded with the Visitor COVID-19 Questionnaire ***one time.***
    - COVID-19 vaccine documentation must display the appropriate number of dosages and visitors must wait the 14-day wait period recommended by the CDC for the vaccine to take full effect.
- Must adhere to GLWA's COVID-19 Safety Protocols when on-site at GLWA facilities or project worksites, including social distancing, wearing face masks when inside GLWA facilities or outdoors at a GLWA worksite when social distancing is not possible, and regular handwashing.
- Badged Access Visitors electing to submit a COVID-19 test result in lieu of COVID-19 vaccination may be required to submit additional testing documentation on a quarterly basis in accordance with the requirements for GLWA team members.

***Please Note:*** Waiving the COVID-19 test requirement for vaccinated visitors is a second option to enhance compliance with GLWA's Visitor COVID-19 Access Requirements and Safety Protocols. Submission of either a visitor's completed vaccine documentation or a negative COVID-19 test result remains mandatory. Non-compliance with these measures will result in a Badged Access Visitor's denial of access to GLWA facilities or project worksites and may be considered a breach of the vendor's contract.

**NON-BADGED ACCESS VISITORS:**

- Must continue to complete the electronic [Visitor COVID-19 Questionnaire with COVID-19 Testing/Vaccination Requirements](#) each day on-site services are provided at GLWA facility or project worksite;
- No current requirements for providing COVID-19 testing or vaccine documentation;
- Must adhere to GLWA's COVID-19 Safety Protocols when on-site at GLWA facilities or project worksites, including social distancing, wearing face masks when inside GLWA facilities or outdoors at a GLWA worksite when social distancing is not possible, and regular handwashing.

**DELIVERY DRIVERS:**

- Must continue to complete the electronic [Visitor COVID-19 Questionnaire with COVID-19 Testing/Vaccination Requirements](#) each day on-site services are provided at GLWA facility or project worksite;
- No current requirements for providing COVID-19 testing or vaccine documentation;
- Must adhere to GLWA's COVID-19 Safety Protocols when on-site at GLWA facilities or project worksites, including social distancing, wearing face masks when inside GLWA facilities or outdoors at a GLWA worksite when social distancing is not possible, and regular handwashing.

We appreciate our vendor community's cooperation with GLWA's Visitor COVID-19 Access Requirements and Safety Protocols as we strive to maintain the health and safety of our workplace. Any additional questions regarding these matters should be directed to Michael Lasley ([Michael.Lasley@glwater.org](mailto:Michael.Lasley@glwater.org)) and Megan Torti ([Megan.Torti@glwater.org](mailto:Megan.Torti@glwater.org)).