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## Memorandum

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**Date:** March 29, 2021

**To:** Vendor Community

**From:** Nicolette N. Bateson, CPA, Chief Financial Officer & Treasurer

**CC:** Sonya Collins, Procurement Director

**RE:** Coronavirus Update #112: Visitor COVID-19 Badged Access Requirements UPDATE

**Background:** On March 5, 2021, GLWA released Coronavirus Update #105 to the vendor community. This Coronavirus Update provided an in-depth overview of GLWA's new visitor COVID-19 access requirements that will go into effect on April 5, 2021. One of these new access requirements addressed the mandated 30-day testing requirement for visitors requesting and maintaining Badged Access to GLWA facilities and project worksites.

**New Information:** Since issuing Coronavirus Update #105, GLWA has been in continuous communication with the vendor community. The requirements associated with the 30-day testing cycle for visitors requesting and maintaining Badged Access to GLWA facilities and project worksites has caused concern for some vendors.

For this reason, GLWA is issuing two key amendments to the Visitor COVID-19 Badged Access Requirements outlined in Coronavirus Update #105:

1. ***The new COVID-19 testing cycle for Badged Access visitors will begin on July 1, 2021 and will not require testing on a 30-day interval.*** This will give vendors 90 days to comply with GLWA's mandatory Badged Access visitor requirements. Periodic testing may be required after July 1st on the same cadence of GLWA team members, but likely on a quarterly basis.
2. Based upon the guidance of the Food & Drug Administration (FDA) and the Centers for Disease Control and Prevention (CDC), ***GLWA will waive the COVID-19 testing requirement for all Badged Access visitors who provide documentation that they have a received a full COVID-19 vaccine.***

**Please Note: Non-Badged Access and Delivery Driver Access requirements are not impacted by this memorandum as they have no COVID-19 testing requirement.**

Note that GLWA will implement the new, electronic COVID-19 Visitor Questionnaire process outlined in Coronavirus Update #105 on April 5, 2021. All visitors to GLWA,

including Badged Access, Non-Badged Access, and Delivery Driver Access, will still be required to complete and submit a daily electronic COVID-19 Visitor Questionnaire to enter GLWA facilities and project worksites beginning on April 5, 2021. The link to the new electronic Visitor Questionnaire will be available on the GLWA Vendor webpage on or before April 2, 2021.

**By July 1, 2021**, visitors requesting or maintaining Badged Access to GLWA facilities and project worksites must submit documentation of ***EITHER*** a new, negative COVID-19 test result ***OR*** documentation of a full COVID-19 vaccine.

- A visitor's submission of COVID-19 vaccine documentation will be a one-time submittal, uploaded with the electronic Visitor Questionnaire. A photo of an individual's vaccination card, with the visitor's legal name and date of vaccine(s) clearly visible, is acceptable proof of COVID-19 vaccination.
- Visitors choosing to submit documentation of a negative COVID-19 test result with the electronic Visitor Questionnaire may be required to submit a new, negative COVID-19 test result after July 1 on a periodic basis. Failure to do so will result in a visitor's denial of access to GLWA facilities and project worksites.
- After providing COVID-19 vaccine documentation, all visitors are still required to submit the electronic Visitor Questionnaire each day that they are on-site at GLWA facilities or project worksites.
- All visitors, including visitors that are COVID-19 vaccinated, are still required to follow the Visitor PPE and Safety Protocols outlined in Coronavirus Update #105 (wearing face masks, handwashing, and social distancing).

The city of Detroit has recently expanded COVID-19 vaccine eligibility to all adults whose job requires them to report to work in-person in Detroit. ***Visitors requesting or maintaining Badged Access to GLWA facilities and project sites are therefore now eligible to receive a COVID-19 vaccine.*** The Michigan Department of Health and Human Services (MDHHS) has created a new [COVID-19 Vaccination webpage](#) dedicated to providing up-to-date information as it relates to COVID-19 vaccinations in Michigan. Though GLWA will not require that visitors receive a COVID-19 vaccine, we do strongly encourage all visitors who are interested in receiving one to consult this webpage for information on how to book your appointment.

Depending on the vaccine that you are given, multiple dosages may be required for full protection. All visitors seeking to waive the COVID-19 testing requirement must provide documentation that they have received the appropriate dosage(s) ***and*** that they have waited the 14 days recommended by the CDC for the vaccine to take full effect. Until such documentation can be provided to GLWA, all Badged Access visitors must fulfill the COVID-19 testing requirement to gain or maintain access to GLWA facilities and project worksites.

Please note that waiving the COVID-19 test requirement for vaccinated visitors is a second option to enhance compliance with GLWA's mandatory Visitor COVID-19 access requirements and safety protocols. Submission of either a visitor's completed vaccine

documentation or a negative COVID-19 test result (as well as following all CDC-recommended PPE guidelines) remains mandatory. Non-compliance with these measures will result in a Badged Access visitor's denial of access to GLWA facilities or project worksites and may be considered a breach of the visitor's contract.

In addition, because the COVID-19 vaccine is free and available to all individuals who wish to take it, GLWA will not reimburse any additional COVID-19 testing costs for Badged Access visitors. GLWA considers this an adherence to GLWA security procedures and safety requirements as prescribed in GLWA contracts.

We appreciate the vendor community's cooperation with GLWA's COVID-19 access requirements and safety protocols as we strive to maintain the health and safety of the workplace. Any additional questions regarding these matters should be directed to Michael Lasley ([Michael.Lasley@glwater.org](mailto:Michael.Lasley@glwater.org)) and Megan Torti ([Megan.Torti@glwater.org](mailto:Megan.Torti@glwater.org)).