



Vendor COVID-19 Testing Submittal Form

Effective July 7, 2020

Vendors with employees and subcontractors working on-site at GLWA facilities must either a) submit documentation of negative COVID-19 test results for each individual employee, **OR** b) provide written confirmation that all their personnel working on-site have received negative COVID-19 test results within the 14 days preceding the beginning of work at GLWA facilities and project sites. **The authorized signature requested below may be from the non-GLWA Project Manager.** Please select your option and complete the following form before submitting to GLWA Procurement via email at vendor.testing@glwater.org. Unless a member of GLWA contacts you, please presume that the submittal was accepted within one business day.

Completion of this form complies with Coronavirus Update #54.

Please select one of the following options:

- Submission of Individual Test Results
- Written Confirmation of Negative COVID-19 Test Results

Vendor Name, Contract Number, and Contact Information

Vendor Name _____

Vendor Contact Person _____

Vendor Contact Email _____ Phone Number _____

Vendor Employee(s) First and Last Name

1.	8.	15.
2.	9.	16.
3.	10.	17.
4.	11.	18.
5.	12.	19.
6.	13.	20.
7.	14.	21.

By signing below, I certify that each employee I send to a GLWA worksite or facility has met GLWA’s mandatory COVID-19 testing requirements for all onsite vendor personnel.

Authorized Signature: _____ Date: _____

Printed Name: _____