



OWI Log-in Information

Learning Management System

<https://glwater.csod.com>

1. After logging into your account please follow the steps listed below:
2. Hover over the Learning tab
3. Scroll down to select Event Calendar
4. Then select the desired training
5. After the screen populates, click the Request Button.

The desired course you selected will then be placed on your home page under "Your Transcript" section stating pending approval. Your request will be sent to an administrator for approval.

Once your request has been approved you will receive an email notification of approval, which will contain an invite to the course. Please accept the invite by clicking "Yes" and this will place the course information on your calendar.

360Water Log-in Information

<https://glwa.360water.com>

- 1) Sign In with your username and password (upper-right hand corner of the screen).
- 2) Click the "Courses" tab, then choose Water. Currently, the course options that are available will be found in "Certification" and "General." Select a course from the list. Click the course title to activate the class session.
- 3) Follow the directions.
 - a. Navigate through the course using the previous and next buttons at the top or bottom of the pages.
 - b. You must answer all quiz questions. There is no penalty for incorrect answers.
 - c. Your session must be active for a minimum of one hour in order for the system to recognize you've completed the course and to generate a Certificate of Completion at the end of the course session. There is no penalty for taking longer than one hour to complete.
- 4) When you are finished, you will be able to print or download and save your certificate. Please retain a copy for your records.