

**BULLETIN NO. 1**

**GREAT LAKES WATER AUTHORITY**

**GLWA CONTRACT NO. CS-038**

**“PROFESSIONAL ENGINEERING SERVICES FOR SPRINGWELLS RESERVOIR  
FILL LINE IMPROVEMENTS”**

**April 7, 2016**

This Bulletin No. 1 is hereby made part of the Request for Proposals for the above-named project and shall be taken into consideration by all firms preparing a proposal on this project. All proposers must acknowledge receipt of this Bulletin No. 1.

**I. GENERAL INSTRUCTIONS**

**Item I.A., Project Overview (Page 2)**

The Tuesday, April 12, 2016, proposal due date has been extended to Tuesday, April 19, 2016. The time and location remains the same. The deadline for submitting questions has expired and will not be extended.

**RESPONSES TO QUESTIONS FROM PLAN HOLDERS**

**Please note that all plan holder(s) questions are responded to in BOLD AND ITALIC text.**

**Question:** Task 4 d) and e) require the engineer to perform exploratory excavations of existing buried piping, some of which are in public right-of-way. These excavations will be fairly large areas, more than a typical vector truck would perform. Consulting engineers are not licensed or insured to perform this type of work or to sub-contract this type of work. Is it possible for GLWA to contract this work of excavation once they have a consulting engineer selected, and once the holes are open, the consultant can perform the testing and evaluation?

**Response:** *The intent of the exploratory excavations listed in Task 4d and 4e in the proposal is to identify the condition and location of the existing piping to which the reservoir fill line connection is to be made for each of the proposed alternatives. The Consultant will be expected to perform "soft excavation" techniques to expose pipeline or connection points. Soft excavation techniques could include hand digging, soft digging, vacuum excavation, or pneumatic hand excavation methods. The Consultant will not be expected to perform soft excavation in areas where pavement restoration will be necessary. At a minimum, the consultant shall field locate vertical and horizontal position of the dished blind flange identified in Figure 2 from the RFP. If a condition assessment of the blind flange is not possible based on soft excavation methods, the consultant shall assume that the dished blind flange is in poor condition as*

*part of the alternatives evaluation and subsequent design (if dished flange is selected as the proposed connection location). The RFP identifies minimum requirements of the consultant, however, the consultant will be responsible to perform, and include in their proposal costs, any and all additional necessary field investigations deemed necessary by the consultant to produce a design meeting the scope of the RFP and that which can be constructed.*

Question: On the basis that there are several key components to the preliminary design phase of this project that must be thoroughly considered prior to submitting a proposal, can GLWA extend the deadline for submission by one week?


**Response:** *Per this Bulletin No. 1, the proposal submission date has been extended by one week to April 19, 2016.*

Question : Item VII B. Proposal Format and Content” with sub heading “Proposal Contents” on page 24 of the RFP directs respondents to include the information identified in Section IX EVALUATION CRITERIA in proposal responses. However on pages 25-26, there are additional heading which also seem to describe contents that should be included in our proposal. Can you confirm which sequence of headings you prefer to see in our response and to which list we should to follow?

**Response:** *The staffing, experience and work plan information requested on pages 25-26 must be submitted under the appropriate Evaluation Criteria headings beginning on page 27. Disclosures, assumptions and conflict of interest statements shall be submitted with the transmittal letter.*

Question: May we also confirm that neither item listed on page 30 under item D. “Level of Effort and Costs” should be included in our Technical Proposal response?

**Response:** *The costing proposal must be submitted in a separate file from the technical proposal. Technical proposals that contain cost information are subject to immediate rejection.*



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